

Minutes of the meeting of
Riccall Parish Council
held on 14 December 2020
from 7.30p.m. via Zoom

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Marston, Morton, Nuttall, Owens, Rimmer, Sharp and Tatterton
District Cllr Duggan and County Cllr Musgrave
Mrs Glenda Brown-Administration Assistant and Mrs Sandra Botham-Clerk & RFO
One member of the public

The Chairman welcomed those present to the last meeting of the year.

1 Apologies and Declarations of Interest

There were no apologies for absence given in advance of the meeting.

There were no declarations of interest in items on the agenda.

2 Minutes of the meetings of Riccall Parish Council held on the 16 November 2020

The above minutes were accepted as a true record and adopted.

3 Report of progress and updates since the last meeting

District Cllr Duggan gave an update from meetings with Selby DC regarding improvements for Sustrans cycle track and noted that SDC is grateful for the help given by the PC. It was noted that York City Council will be involved with the York side of the cycle track.

County Cllr Musgrave entered the meeting at 7.32pm.

Cllr Musgrave noted that he is working towards an upgrade for the cycle track surface rather than repair. He noted that local government re-organisation bids were submitted by 9 December to the Minister and an update is expected tomorrow. He noted that the remainder of his Locality Budget (£833) has been awarded to the Community Resilience Group.

An update on crime from the NY police website had been circulated. Members noted concerns regarding the categories and frequency of some incidents in the reports and requested the Clerk to follow this up.

The Clerk gave an update on action taken and developments since the last meeting:

- Area 7 completed work to tree roots lifting surface on Carr Lane.
- The new litter bin at Dam Bridge and a dog bin on Landing Lane have been installed. The bin on Northfield Lane end of Parsons Lane has been reported – the base has rotted and it needs replacing- SDC has been contacted.
- The Woodland Trust saplings have arrived.
- Area 7 were contacted regarding residents reporting parking on Dunelm Farm Close junction. A response has been received and forwarded to the residents.

- A security company has been contacted regarding enquiries into CCTV at the park. Yorkshire Water have been contacted regarding possibility of mounting CCTV on the water tower and if there are mains services available to connect to. The security company need this confirming prior to quoting.
- Northern Power rang back following a recent email regarding concerns raised for vulnerable residents affected by frequent power cuts. They have offered flyers to promote registering for Priority Service Customers which can be delivered to specific residents. The information is already on our website/notice boards & fb. It is aware of issues on the local lines and is addressing them.
- The Environment Agency have been chased up again re the Landing Lane easement-still no reply to situation.
- The Environment Agency has been contacted regarding flood defences near Wheel Hall Farm.
- The Community Library & outdoor gym equipment re-opened following recent restrictions.
- Further enquiries regarding new websites options continue, on-line meetings have been held to confirm services and facilities available.
- The Manager at Selby branch of Yorkshire Bank has been contacted to chase up the response to an enquiry regarding the on-line services. Research has been carried out into the services other banks can offer.
- SL 61 Back Lane lamp is to be replaced but use of scaffolding to access it means it is taking longer to carry out.
- A meeting with SDC has been arranged via Cllr Duggan to promote Riccall Sustrans RR walks and facilities for the Selby Trails. Cllr Keen and the Clerk will be attending.
- A timer has been installed for the Christmas lights on the village green.

4 Matters from Public Participation

There were no matters to raise.

5 Correspondence

5 (a) Correspondence requiring decisions:

None received.

5 (b) Correspondence for information only:

The Regen Centre annual increase in charges for office rent were noted.

Selby DC Budget and Council Tax proposals were noted.

Selby DC Census information was noted.

The NYCC Budget Consultation was noted.

Thanks were received, for a grant made to the Children's Air Ambulance (Yorkshire).

5 (c) Late Correspondence –to note only

None received.

6 Accounts December 2020

Payments for December 2020 were approved. The Clerk gave an update on the budget position and a bank reconciliation.

The Clerk noted that the precept information had been received from Selby DC and the deadline for submitting the precept figures is 22 January 2021. The Budget Meeting can now be arranged.

7 Reports and Consultation

It was noted that the CEF meeting attended by Cllrs Adamson and Keen had been cancelled.

A brief report was made by the Traffic and Housing Working Group regarding the plans for a Public Consultation to take place until 15 January 2021, regarding the proposal for a car parking area in Riccall Park. This will be carried out on social media and in village shops, Community Library and GP surgery if possible, with any comments to be submitted by email or post.

8 Planning

8(a) Planning applications decided by Selby DC

2020/0344/FUL: Permission has been REFUSED for proposed dwelling on land adjacent to A19, Station Road, Riccall.

8(b) To consider the following planning applications:

2020/1298/HPA: Erection of a single/two storey rear extension to create additional living accommodation- 45 Station Rise, Riccall. Lead Cllrs Dawson and Sharp.
A recommendation was made to support the application.

It was RESOLVED to accept the recommendation.

2020/1300/FUL: Demolition of existing dwelling, construction of seven residential properties- Tamwood, Station Road, Riccall. Lead Cllrs Owens and Keen reported the changes to the previous application and that they were not sufficient to remove concerns about overcrowding of the site, overlooking neighbouring properties and possible issues of access and turning area for emergency vehicles. It was noted that the application to retain the existing property with two new properties is a more appropriate use of the site.

Cllr Duggan noted concerns from neighbours and agreed with the points raised by council. A recommendation was made to object to the application as submitted.

It was RESOLVED to object on the reasons of overcrowding the site, overlooking neighbouring properties and access and turning concerns for emergency vehicles.

8(c) Other planning matters

Late applications:

2020/1325/FUL: Birchwood Lodge- Market Weighton Road, Barlby. Cllr Keen recommended no objections to the application as submitted.

It was RESOLVED to accept the recommendation.

2020/1227/HPA: Erection of a first-floor bathroom extension to front elevation- Nova Scotia House, 21 Main Street, Riccall.

This will be assessed in time for the deadline.

9 Standing Orders

To suspend Standing Order 7.a in relation to a resolution made at the full council meeting in October 2020. The Clerk advised withdrawing the suspension.

10 Recreational / H & S update

Cllr Marston reported on the Annual Inspection Report which had been completed in November. He noted that there were defects on 9 out of 16 of the play items inspected but the majority are low risk. In addition, 3 of the gates had reports on pinch points, which are a higher risk and need resolving as soon as possible, the Clerk noted she had requested quotes for replacements on receipt of the report. The adult gym equipment had several maintenance issues, and it has already been arranged for the supplier to quote for the work carrying out (the guarantees are also being checked).

Specific quotes had been sought for the work to timber items prior to the inspection. Unfortunately, the quotes received do not provide the information requested and the Clerk has requested further detailed information. It was agreed that the work should be carried out as soon as possible. Cllr Marson recommended that regular inspections are carried out by the supplier, and maintenance carried out from the results.

The frog house is from a different supplier, who will be contacted for parts.

The Clerk reported that the Lengthsman had been on leave and that levelling the ground around the back gates of the Junior and Toddler areas was a priority.

The quote received does not provide enough information to be considered at this time and further information has been sought.

11 A19

Recent correspondence had been circulated to members prior to the meeting. Cllrs Musgrave and Duggan were requested to give any updates. Cllr Musgrave noted that the Selby Local Plan Development Framework consultation is expected in around 10 days' time and will provide information on traffic and highways safety. Cllr Duggan noted increasing difficulty joining the A19 from the village with the volume and speed of traffic. Discussion took place regarding alternatives to the preferred roundabout and Cllrs Musgrave and Duggan will work towards other solutions with support from council. Cllr Musgrave will make further enquiries and report back.

Cllr Musgrave left the meeting at 8.37pm and Cllr Duggan followed at 8.38pm.

12 Neighbourhood Watch

The Clerk reported that enquiries had been made with original members of N.W. regarding whether a Constitution had been adopted. It had been confirmed that the group had been set up 30 years ago and there had not been a Constitution, but police guidelines had been followed. It was noted that originally, individual streets or roads had been involved and managed areas rather than the whole village. A website for N.W. had little traffic and was changed to a Facebook page which is still in use but may require further publicity to make residents aware of the N.W.

Cllr Rimmer confirmed that he will be lead for the N.W. with support from the Parish Council and requested ideas to re-invigorate the group. Cllr Dawson will work on setting up a Constitution. Both Cllrs will discuss funds with St Marys Church.

It was noted that council agreed to adopt the N.W. in April 2019 for two years, when this will be reviewed April 2021.

The member of public present was placed in the waiting room and discussion took place in Private Session.

13 Councillor vacancy

The member of public was admitted back into the meeting for the voting which was to be taken outside private session.

The votes were taken following recommendations:

Candidate 1 – no votes

Candidate 2- ten votes

The decision was unanimous for candidate 2. Both candidates will be informed of the decision and the co-option will take place at the RPC January 2021 meeting.

14 Minor items and items for the next agenda

The Co-option Policy to be reviewed for a technicality- this will go to the A and F meeting in January.

Neighbourhood Watch will be itemised on the January RPC agenda.

The Traffic and Housing Working Group will carry out the Public Consultation until 15 January 2021 using social media and posters around the village. Close neighbours will be contacted by letter individually. RLC will be re-consulted with any changes made in the Final Version. It is hoped that this will be ready for an item on the February RPC meeting.

15 Staff matters

Office staff leave over Christmas was noted, the ‘office’ will be closed between Christmas and New Year, plus some additional days to be arranged.

The meeting was closed at 9.28pm with thanks from the Chairman and wishes for a Merry Christmas and a Prosperous New Year